

Employment Specialist - Huron and Perth counties

Currently Hiring!!

Are you a dynamic, energetic and creative individual who aspires to have a fulfilling career?

Join the Growing Leads Team!

Requirements – you must have:

- An undergraduate degree, graduate degree or Community College diploma in Business/Social Services /Human Services/Education or relevant field of study and a minimum of three years' experience in a related Business/Social Services /Human Services/Education or relevant sector.
- **Flexibility** to work hours to accommodate clients' needs which may result in overtime.
- **Reliable transportation** to provide services in **Huron Perth and Bruce Grey counties**. Travel is required.
- **Must be able to provide in-person and some virtual services in Huron and Perth Counties. Redeployment to the outside of Huron and Perth counties area as needed.**
- **Valid Driver's license.**
- **Verification of car insurance for business use under your name or willing to obtain.**
- A current satisfactory Vulnerable Sector Criminal Check is required.
- Must be legally entitled to work in Canada
- Must be able to provide proof of two doses COVID-19 vaccination or documentation for medical exemption or reason related to protected grounds under the *Human Rights Code* as per Provincial Health Care regulations.
- Bilingual in French or other languages would be an asset.
- First Aid and CPR certification is an asset and may be required, as applicable per program requirements.

Leads offers competitive salary packages, an incredible work environment, and career advancement opportunities. **Salary ranges from \$47,000 to \$55,000 annually, immediate Employee Assistance Program and supplementary Health and Dental benefits with completion of six months' service. Travel reimbursement \$0.64/KM.**

If you enjoy Working Conditions that include:

- A diverse, equitable and inclusive work environment and culture;
- **A flexible hybrid model of supporting clients, achieving results and your work life balance;**
- Continuous learning and professional development opportunities;
- Influencing others and team work;
- Interacting with individuals, family members, staff, visitors and government agencies;
- Travelling to provide services in clients' and employers' work locations;
- Accountability driven with high level of documentation and data tracking;
- Intermittent physical activity including walking, standing, sitting, lifting and supporting clients;

Apply today!

**Full time (35 hours per week) positions available in
Huron and Perth counties.**

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Qualified applicants should send a cover letter explaining what interests you about the role of Employment Specialist and resume to: hiring.committee@leadsservices.com stating "Employment Specialist" in the subject line.

Please note: only those selected for an interview will be contacted. Thank you for your interest.

More Information:

Always on the cutting edge and innovative in serving our communities, Leads Employment Services provides specialized employment and skills development services for people with visible and non-visible disabilities and / or barriers in Southwestern Ontario.

Our primary goal is to meaningfully engage employers and people with disabilities and / or barriers to create an inclusive, equitable and diverse workforce. Leads has placed over 20,000 individuals in employment since its inception in 1986.

The **Employment Specialist** case manages and assists individuals with disabilities in developing and enhancing skills to seek and retain employment; assesses labour markets; outreach to employers to promote employment opportunities, outreach to job seekers and the community to build trusting relationships and partnerships; provides support on and/or off job site to improve job retention; support employers in providing accommodations or clients' work-related issues; maintain communication with employers, clients, advocates and community; complete required and legislated documentation. This position is perfect for someone with a Social Services, Business, Human Services or Educational background.

Leads Employment Services is dedicated to recruiting and retaining an inclusive, diverse, qualified workforce. Leads is committed to fair and equitable hiring practices and endeavours to provide accommodations in the recruitment and interview process upon request. If you are selected for an interview, please notify the hiring committee of your accommodation requirements.